

# Agreement for working remotely in Switzerland

**Employee's details**

Name / first name	Function
Contract number	Level of employment (%)
Department / division	Supervisor

**Details for working remotely in Switzerland**

Valid from / to

Weekday/s	Monday	Tuesday	Wednesday	Thursday	Friday
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**Notes**

Content of the staffnet site "[Working remotely in Switzerland](#)" and "[Conditions](#)" has been read and accepted.  
The special provisions, that apply to employees residing abroad, must be clarified with the responsible HR Partner.

<b>Employee</b>	Place / date	Signature
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<b>Supervisor</b>	Place / date	Signature
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<b>HR Consulting</b>	Place / date	Signature
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for cross-border commuters or residents abroad

With copy to: [responsible personnel administrative assistant](#)

**Further information**

[Working remotely in Switzerland at ETH Zurich](#)

November 2024

ETH Zurich  
Vice-Presidency for Personnel Development and Leadership  
Binzmühlestrasse 130  
8092 Zurich

[ethz.ch/vppt](http://ethz.ch/vppt)